



## Homework Policy

The aim of homework is primarily to improve the student's grasp of material and work covered in class.

**Homework can take a variety of forms including:**

- Written assignments
- Learning assignments
- Revision work
- Collecting information for projects
- Listening to tapes or CD's
- Watching educational documentaries or television programmes
- Preparing for debates, role-plays etc.
- Preparation for practical classes
- Reading
- Research
- (Practical Work) project work for practical classes.

## Homework

### **Time Allocation for Homework**

<b>Year</b>	<b>Hours per school day on homework and revision</b>
First Year	1 – 2 hours*
Second Year	2.5 hours
Third Year	3 hours

**\*1 hour building up to 2 hours throughout the course of the year.**

**Note: from time to time when preparing for examinations or as a result of a disciplinary sanction, this time may increase.**

## **The Homework Environment**

**Creagh College recommends the following study environment :**

- Have a study timetable and follow it
- Have suitable lighting
- Sit on a chair at a desk in a quiet location
- Leave mobile phone in another room
- Avoid distractions such as television, music etc.
- Minimum 8 – 10 hours sleep per night.

## **The Student Journal**

Students must have their Homework Journal with them for all classes. Homework should be recorded for every subject on a daily basis. Homework Journal should be in clear view on student's desk at all times.

### **Homework guidelines for students**

1. Homework should be done on time, in full and should be properly presented.
2. Each student must record all homework in their Journal as outlined by their subject teacher. All forms of homework should be recorded.
3. Before a student leaves class, they should ensure that they understand clearly what their teacher expects them to do for homework.
4. The teacher will inform students of the time and date for submitting homework.
5. A student's homework journal must be signed by one of their parents/guardians each week and presented to their class tutor for inspection on the appropriate day.
6. If a student is absent from class for any reason it is their responsibility to find out the details of the work that they missed. This also applies to students who missed classes due to sporting or other extra-curricular activities.
7. Copying homework from another student will not be tolerated and is regarded as a serious matter by the college.
8. In the event of homework not being presented, teachers will require a letter of explanation from parents/guardians.
9. Parents/Guardians will be notified if a student's homework does not meet the school's expectations.

## **Homework Guidelines for Teachers**

- Homework should be given on a daily basis
- Write homework on the board during the class
- Clear Deadline should be given for homework
- During holiday periods, mid-term breaks etc. homework can be given at the teacher's discretion
- Ensure regular checks are made on homework
- Homework should be regularly dated and signed.

## **Homework Sanctions**

1. Verbal reprimand.
2. An entry in the student's journal if homework is not presented / completed to an adequate standard.
3. Continued failure/refusal to present homework will be considered defiance and will be dealt with as such through the colleges 'Code of Behaviour'.

## **Parents Role in Homework**

1. Sign the homework journal weekly and note any comment made by a teacher. In the event of homework not being completed a note of explanation should be sent to the teacher.
2. Help ensure that your son/daughter has a suitable study environment as outlined above.
3. Discuss your child's homework with them. Parental support and interest can have a significant impact on the quality of work done.
4. Attend Parent/Teacher meetings. Make an appointment to meet teachers if there are concerns that need to be discussed.
5. Parents should support the college in any sanctions we use to deal with matters relating to homework. Failure to meet homework requirements is taken seriously by the college as we are aware that neglect of homework can only result in underachievement.
6. Parents should encourage the importance of reading and its benefits.