



Creagh College

Coláiste na Craobhaí Guaire

Creagh College is a post primary school located in Creagh, Gorey, under the Patronage of the Waterford and Wexford Education and Training Board. The College is co-educational, democratic, multi-faith and student centred, aspiring towards excellence in a caring and supportive environment. The Board of Management will each year review its Enrolment Policy.

1st Year Enrolment Policy 2020

Programmes

The College operates within the regulations laid down by the Department of Education and Skills and follows the curricular programmes prescribed by the Department of Education and Skills, which may be amended from time to time, in accordance with Sections 9 and 30 of the Education Act 1998.

We support the principles of inclusiveness, equality of access and participation in the College. Pupils at Junior and Senior cycle follow a core programme with a number of optional subjects. The College offers the established Junior Cycle and Leaving Certificate programmes, Leaving Certificate Applied, Leaving Certificate Vocational Programmes, and Transition Year.

Criteria for Entry to Creagh College

- Applicants must have reached twelve years of age by January 1st of their first academic year in the College, i.e. January 1st, 2021.
- Students should have completed the required primary school education programme or have followed an approved course elsewhere.
- A copy of the applicant's Birth Certificate and two passport photographs must accompany all applications.

Applications will be accepted as follows:-

1. Applications will be sought from all students resident in Gorey and its immediate hinterland.
2. Applications must be made via the official Application Form. Application forms can be collected from the College. Forms can also be downloaded from www.creaghcollege.com. Alternatively forms can be requested by telephone on 053 9484035.
3. The application period will begin on Thursday September 26th and will close at 4pm on Friday October 11th 2019.
4. The Parents/guardians of successful applicants will receive a formal offer of a place by Friday October 25th 2019 and will be required to indicate in writing acceptance of a place in the College by 4pm on Friday November 8th 2019.
5. Any applicant who has not formally accepted an offer of a place in the college by this date may lose their place.
6. The College reserves the right to request other details relevant to the enrolment process.
7. The College reserves the right to hold relevant student details on computer subject to the provisions of the General Data Protection Regulations (GDPR). Furthermore, Creagh College is required to make annual data returns to the Department of Education and Skills which will include personal data regarding each individual student.

8. In order to provide for effective planning for the new academic year and to comply with DES procedures surrounding the procurement of additional staffing allocation as the college grows towards full capacity, the total number of places available in 1st year 2020 will be 192.

9. If the number of applications received by 4pm on Fri October 11th 2019 brings the total number of applicants to more than 192, priority will be given in the first instance to pupils whose siblings are already attending the College. Priority will then be given to pupils whose parents are employed at Creagh College.

All other applications received by that deadline will be entered into a lottery to be conducted by the CE of WWETB or his/her nominee. The lottery will also determine the order of a waiting list for places as and when they become available.

Applications received after the closing date will be kept on file and as and when places become available they will be offered to such applicants on a 'first come first served' basis.

10. The parents/guardians of a pupil who has enrolled in the college may, in exceptional circumstances, apply to the Board of Management seeking deferral of their place for one year. Such exceptional circumstances may include a decision to repeat sixth class in primary school or serious illness, etc.

iPads

As part of its commitment to educational innovation Creagh College utilises iPads as one-to-one learning devices, replacing text books, for all students. Acceptance of a place in first year 2020 involves a commitment on behalf of parents/families to participate in this scheme and to meet the costs associated with it.

Special Classes

Creagh College's building contains a Special Needs Unit with capacity for up to four Special Classes. While the unit is not currently activated the Board of Management of Creagh College has been engaged with the NCSE with a view to opening one or more special classes in the unit. In the event that classes are opened in that unit an addendum to this enrolment policy will be enacted by the board to provide for the appropriate allocation of places within the unit.

The precise details of the addendum will be dependent on the particular type of special class sanctioned by the NCSE. In general terms, applicants will be required to comply with the provisions of this enrolment policy, and any relevant addendum enacted by the Board of Management, and will require to have a specific diagnosis and recommendation, as stipulated by the NCSE, for placement in the relevant type of special class.

Exceptional Circumstances

The College reserves the right to refuse enrolment to any student in exceptional cases. Such an exceptional case could arise where either:

1. The student has special needs such that, even with additional resources available from the Department of Education and Skills, the college cannot meet such needs and/or provide the student with an appropriate education or-
2. In the opinion of the Board of Management, the student poses an unacceptable risk to other students, to college staff or to college property.

Furthermore, if the college becomes aware of any such exceptional circumstances after a pupil has been offered a place in the college, the Board of Management reserves the right to rescind its offer of a place in Creagh College.

With regard to applications in respect of students who are either refugees or asylum seekers, the Board of Management acts in accordance with the policy developed by Education and Training Boards Ireland (ETBI).

Entrance Assessment

Incoming first year students will be required to sit the College's Entrance Assessment.

The purpose of this assessment is:

- To ensure students are placed in their first year classes in keeping with the College's general mixed ability philosophy.
- To screen students who may require learning support from the College.

Right of Appeal

Parents have the right to appeal a refusal by this college to enrol a student under Section 29 of the Education Act 1998, as per Circular Letter M48/01 of the Department of Education and Science.

Such an appeal should be made in the first instance to the Waterford and Wexford Education and Training Board within 14 days of the date of written notification of the refusal. If such an appeal is unsuccessful parents may make a further appeal to the Secretary of the Department of Education and Skills.

The appropriate forms and guidelines are available from the Waterford and Wexford Education and Training Board during normal office hours.

Garda Vetting

"Garda Vetting will apply to relevant* WWETB courses and programmes. Where this is necessary, you will be required to complete a Garda Vetting Form giving permission for information to be obtained from the Garda Central Vetting Unit regarding all convictions and/or prosecutions successful or not, pending or completed."

*Note: The Leaving Cert Applied Programme, the Leaving Cert Vocational Programme and Transition Year Programme are senior cycle programmes currently offered by Creagh College. These programmes involve students undertaking work experience placements and some such placements may require students over the age of 16 to be garda vetted.

Code of Positive Behaviour

It is a condition of enrolment that:-

- (i) Students undertake to abide by all the requirements of the Code of Positive Behaviour of Creagh College.
- (ii) Parents/guardians accept the requirements of that code and undertake to take all reasonable steps to ensure their sons /daughters abide by it.
- (iii) Parents/guardians sign the Code of Positive Behaviour.
- (iv) The Code of Positive Behaviour allows, in certain circumstances and subject to the application of procedures and protections as required by law, the right of the College authorities to suspend a student and the right of the Board of Management to expel a student.

The enrolment policy will be reviewed and revised from 2021 onwards.

Creagh College

Creagh,
Gorey,
Co. Wexford, Ireland.

Tel: 053 948 4035

Fax: 053 948 0554

Email: info@creaghcollege.com

www.creaghcollege.com

Learning for life



Waterford and Wexford Education and Training Board



Creagh
College

Coláiste na Craobhai Guaire

Application Form 2020

Please fill and return the information listed below.

Student Details

Name (on birth cert):

Known as:

Date of birth:

Country of birth:

Male/Female:

Address (for correspondence):

Eircode:

PPS Number:

Home Tel:

If the applicant has a sibling **currently** attending Creagh College, please tick this box.

Name of Sibling:

Primary School Details

Primary School Name:

Principal:

6th Class Teacher:

Application Deadline: 4pm on Friday October 11th 2020

Upon acceptance of a place in 1st Year parents will be required to complete a registration form and to sign the college's Code of Positive Behaviour.

Parents Details (or guardian where appropriate)

Father's Name:

Father's Mobile No:

Father's Work No:

Father's Email:

Mother's Name:

Mother's Maiden Name:

Mother's Mobile No:

Mother's Work No:

Mother's Email:

Guardian's Name:

Guardian's Mobile No:

Guardian's Work No:

Guardian's Email:

Emergency Contact Name:

Emergency Contact Tel:

I have read and understood the Creagh College Enrolment Policy.

Signed:

Parent / Guardian

Date:

Return completed forms to Creagh College:

Creagh,
Gorey,
Co. Wexford, Ireland.

Tel: 053 948 4035
Fax: 053 948 0554
Email: info@creaghcollege.com
www.creaghcollege.com



The information recorded in this form will be retained by Creagh College, Gorey and will be communicated to the Department of Education and Skills as part of the Department's official Post Primary Data Returns process.

Learning for life