



Student protocol for online learning

1. All teacher/student contact should be through Microsoft Teams.
2. Follow your school timetable each day. Some of your timetabled classes will be live streamed; some will be self-directed learning, assignments, quizzes, evaluation feedback, pre-recorded videos, PowerPoints, essays, gathering of resource materials (Blended Learning).
3. Please check your MS Teams schedule daily for teacher notifications.
4. Homework will continue as normal through 'Assignments'/OneNote on MS Teams.
5. Be on time for your classes. Be ready to start at 9am on Monday January 11th 2021.
6. During live online class, microphones must always be muted unless otherwise directed by your teacher. Teachers expect you to have your camera turned on unless directed otherwise.
7. Please give your schoolwork your full attention (we recommend placing your mobile phone in another part of the house while engaging in schoolwork).
8. Students should try not to contact teachers outside of normal school hours, 8.30 am-5.00 pm, Monday to Friday, with the exception of uploading homework to MS Teams/OneNote.
9. Students have a personal responsibility to catch up on classwork and or homework missed. Teachers will take a roll-call for each live class and record it on VShare.
10. Please continue to observe the excellent standards of online behaviour we expect of our students. Sanctions will apply to students who breach school rules.
11. Please ensure you get some exercise and adequate sleep on a daily basis.
12. Please make use of your student journal to record work/homework given and to manage your workload.

Take one day at a time, try your best every day; every day is a fresh start- don't worry about yesterday or tomorrow! We wish you every success and know that we are all here to help you.